

# MATANUSKA-SUSITNA BOROUGH

350 East Dahlia Avenue, Palmer, Alaska 99645-6488 - 907-745-9683

## **BOROUGH MAYOR**

Larry DeVilbiss

## **BOROUGH CLERK**

Lonnie R. McKechnie, CMC

## **BOROUGH MANAGER**

John Moosey

## **BOROUGH ATTORNEY**

Nicholas Spiropoulos



## **BOROUGH ASSEMBLY**

Warren Keogh, District 1  
Noel Woods, District 2  
Ronald Arvin, District 3  
Steve Colligan, District 4  
Darcie K. Salmon, District 5  
Jim Colver, District 6  
Vern Halter, District 7

## **ASSEMBLY AGENDA**

**MAT-SU BOROUGH SCHOOL DISTRICT  
ADMINISTRATION BUILDING  
501 N. GULKANA STREET, PALMER**

**REGULAR MEETING**

**6 P.M.**

**TUESDAY, SEPTEMBER 18, 2012**

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA

IV. PLEDGE OF ALLEGIANCE

V. MINUTES OF PRECEDING MEETINGS

A. Regular Assembly Meeting: 08/07/12

B. Special Assembly Meeting: 08/09/12

C. Regular Assembly Meeting: 08/21/12

D. Special Assembly Meeting: 08/28/12

VI. REPORTS/CORRESPONDENCE

A. AGENCY REPORTS (MSB 2.12.082; Seven minutes per person.)

1. Reports from cities

2. Matanuska-Susitna Borough School District

B. COMMITTEE REPORTS

1. Joint Assembly/School Board Committee on School Issues
2. Assembly Public Relations

C. MANAGER COMMENTS

1. State/Federal Legislation
2. Strategic Planning Issues

D. ATTORNEY COMMENTS

E. CLERK COMMENTS

F. CITIZEN AND OTHER CORRESPONDENCE

1. MSB Board/Committee Minutes:
  - a. Aviation Advisory Board: 06/14/12
  - b. Enhanced 911 Advisory Board: 04/10/12
  - c. Greater Talkeetna RSA Board of Supervisors: 06/14/12
  - d. Local Emergency Planning Committee: 06/20/12
  - e. Parks, Recreation, and Trails Advisory Board: 06/25/12
  - f. Planning Commission: 07/16/12, Resolution Serial No. 12-16
  - g. Platting Board: 07/05/12, 07/19/12
  - h. Port Commission: 06/18/12
  - i. South Colony RSA Board of Supervisors: 02/08/12
  - j. Talkeetna Sewer and Water Advisory Board: 08/01/12, 08/08/12, 08/15/12, 08/22/12
  - k. Transportation Advisory Board: 06/27/12
  - l. Trapper Creek RSA Board of Supervisors: 02/08/12
  - m. Wasilla-Lakes FSA Board of Supervisors: 04/09/12
  - n. West Lakes FSA Board of Supervisors: 03/19/12, 06/11/12
2. Community Council Minutes:
  - a. Trapper Creek: 04/19/12, 06/21/12
  - b. Willow Area Community Organization: 03/15/12

G. INFORMATIONAL MEMORANDUMS

1. IM No. 12-211: NOTIFICATION OF CERTIFICATION OF 2012 REGULAR REAL PROPERTY ASSESSMENT ROLL.
2. IM No. 12-212: MONTHLY REPORTING OF AMENDED CONTRACTS AND NEW AWARDS UNDER \$100,000, ALONG WITH SOLE SOURCE PROCUREMENTS, FOR THE PERIOD OF JULY 25, THROUGH AUGUST 31, 2012.

VII. UNFINISHED BUSINESS

- A. Resolution Serial No. 12-090: A RESOLUTION AUTHORIZING THE MANAGER TO PURSUE A NOTICE OF AVAILABILITY LISTING IN THE CODE OF FEDERAL REGISTER, AS WELL AS LISTING THE M/V SUSITNA WITH S&P SHIPBROKERS.
  - 1. IM No. 12-169

VIII. VETO

IX. SPECIAL ORDERS

- A. PERSONS TO BE HEARD (MSB 2.12.081; Three minutes per person.)  
*(Requires 11 days advance notice and must otherwise be in compliance with the necessary code requirements. If no advance notice is given, persons wishing to speak may do so under the Audience Participation section of the agenda.)*
- B. PUBLIC HEARINGS (Three minutes per person.)
  - 1. Ordinance Serial No. 12-104: AN ORDINANCE CREATING ROSE GLENN ESTATES NATURAL GAS LOCAL IMPROVEMENT DISTRICT NO. 477, APPROVING THE IMPROVEMENT PLAN FOR THE DISTRICT, AUTHORIZING THE MANAGER TO PROCEED WITH THE IMPROVEMENT, AND ASSESSING EQUALLY AMONG THE PROPERTIES WITHIN THE DISTRICT THE COSTS OF THE IMPROVEMENT.
    - a. IM No. 12-175
  - 2. Ordinance Serial No. 12-114: AN ORDINANCE ACCEPTING AND APPROPRIATING AMENDMENT NO. 1, IN THE AMOUNT OF \$51,999.90, FOR THE COASTAL IMPACT ASSISTANCE PROGRAM GRANT, TO FUND 480, PROJECT NO. 47504 FOR ORTHO-RECTIFIED IMAGERY AND LIDAR OF THE MATANUSKA-SUSITNA BOROUGH'S COASTAL MANAGEMENT ZONE.
    - a. Resolution Serial No. 12-103: A RESOLUTION AMENDING THE BUDGET FOR PROJECT NO. 47504, FOR AMENDMENT NO. 1 TO THE COASTAL IMPACT ASSISTANCE PROGRAM GRANT FOR ORTHO-RECTIFIED IMAGERY AND LIDAR OF THE MATANUSKA-SUSITNA BOROUGH'S COASTAL MANAGEMENT ZONE.
      - (1) IM No. 12-184
  - 3. Ordinance Serial No. 12-115: AN ORDINANCE AMENDING MSB 17.28, DESIGNATING THE KASHWITNA PIT AN INTERIM MATERIALS DISTRICT, LOCATED WITHIN

TOWNSHIP 20 NORTH, RANGE 4 WEST, SECTION 31,  
SEWARD MERIDIAN.

a. IM No. 12-185

4. Ordinance Serial No. 12-116: AN ORDINANCE AUTHORIZING THE BOROUGH TO ISSUE AREAWIDE GENERAL OBLIGATION BONDS, IN ONE OR MORE SERIES, TO FINANCE THE CONSTRUCTION, ADDITIONS, IMPROVEMENTS, BETTERMENTS, REPAIR, RECONSTRUCTION, OR ACQUISITION OF PUBLIC ROADS AND FACILITIES RELATED THERETO IN THE MATANUSKA-SUSITNA BOROUGH, TOGETHER WITH ALL THE NECESSARY EQUIPMENT AND TRANSPORTATION FACILITIES, AND THE ACQUISITION OF LANDS OR RIGHTS IN LANDS IN CONNECTION THEREWITH; FIXING CERTAIN DETAILS OF SUCH BONDS; AND AUTHORIZING THEIR SALE.

a. IM No. 12-186

5. Ordinance Serial No. 12-117: AN ORDINANCE ACCEPTING AND APPROPRIATING \$5,000,000 FOR THE SOUTH BIG LAKE ROAD CONSTRUCTION PROJECT FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.

a. Resolution Serial No. 12-104: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SOUTH BIG LAKE ROAD CONSTRUCTION PROJECT, PROJECT NO. 30043, FUND 410, WITH GRANT FUNDS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.

(1) IM No. 12-187

C. AUDIENCE PARTICIPATION (Three minutes per person.)

D. CONSENT AGENDA

1. RESOLUTIONS

a. Resolution Serial No. 12-105: A RESOLUTION AMENDING THE SCOPE OF WORK FOR IMPLEMENTING MEASURES TO FACILITATE A CONSOLIDATED PERMITTING PROCESS THROUGH THE MATANUSKA-SUSITNA BOROUGH.

(1) IM No. 12-204

- b. Resolution Serial No. 12-106: A RESOLUTION APPROVING THE PENDING FINANCIAL RESPONSIBILITY FOR THE M/V SUSITNA FOR OCTOBER 2012  
(1) IM No. 12-213
- c. Resolution Serial No. 12-107: A RESOLUTION APPROVING THE PURCHASE OF TWO 20-FOOT CONNEXES AND AUTHORIZING \$21,000 TO LOAD AND STORE THE CONNEXES ON THE M/V SUSITNA WITH ITS SPARE PARTS AND SUPPLIES.  
(1) IM No. 12-214
- d. Resolution Serial No. 12-108: A RESOLUTION REQUESTING THAT THE ALASKA STATE DEPARTMENT OF HEALTH AND SOCIAL SERVICES CONDUCT A COMPREHENSIVE HEALTH IMPACT ASSESSMENT FOR MINING THE MATANUSKA VALLEY COAL FIELDS. *(Sponsored by Assemblymember Keogh)*  
(1) IM No. 12-215

## 2. ACTION MEMORANDUMS

- a. AM No. 12-122: VACATION OF THE PUBLIC INTEREST IN THAT PORTION OF LAKEVIEW ROAD AND RIGHTS-OF-WAY LOCATED NORTH OF THE SOUTH 50-FEET AND EAST OF THE WEST 33-FEET OF UNITED STATES GOVERNMENT LOT 7, SECTION 30, TOWNSHIP 18 NORTH, RANGE 1 EAST, SEWARD MERIDIAN (EXCLUDING THE SECTION LINE EASEMENTS).
- b. AM No. 12-123: VACATION OF A PORTION OF NORTH WILLOW DRIVE TO ELIMINATE A GARAGE ENCROACHMENT INTO THE RIGHT-OF-WAY, LOCATED IN SECTION 17, TOWNSHIP 19 NORTH, RANGE 4 WEST, SEWARD MERIDIAN.
- c. AM No. 12-124: AWARD OF PROPOSAL NO. 12-165 TO MCCOOL, CARLSON GREEN ARCHITECTS IN THE CONTRACT AMOUNT OF \$1,051,527 FOR THE VALLEY PATHWAYS SCHOOL DESIGN AND CONSTRUCTION MANAGEMENT.

- d. AM No. 12-125: AWARD OF BID NO. 13-018B, TO PIONEER PEAK INDUSTRIES, LLC. IN THE AMOUNT OF \$164,100 TO PURCHASE ROLL-OFF CONTAINERS FOR SOLID WASTE TRANSFER SITES.
- e. AM No. 12-126: ACCEPTANCE OF LATE FILED AND RETROACTIVE SENIOR CITIZEN AND DISABLED VETERAN EXEMPTION APPLICATIONS.
- f. AM No. 12-127: AWARD OF BID NO. 13-016B TO NORTHERN GRAVEL IN THE CONTRACT AMOUNT OF \$225,135 FOR THE PURCHASE OF WINTER SAND AND CHIPS.
- g. AM No. 12-128: AWARD OF PROPOSAL NO. 13-031P, MOVING AND STORAGE OF THE M/V SUSITNA.

X. NEW BUSINESS

A. INTRODUCTIONS (For public hearing – 10/16/12, Borough School District Administration Building)

- 1. Ordinance Serial No. 12-119: AN ORDINANCE APPROVING AN APPROPRIATION OF \$475,000 FROM BIG LAKE ROAD SERVICE AREA NO. 21 FUND BALANCE, FUND 277, TO FUND 410, PROJECT NO. 30043, FOR BIG LAKE ROAD SERVICE AREA NO. 21 CAPITAL PROJECTS.
  - a. IM No. 12-161
- 2. Ordinance Serial No. 12-120: AN ORDINANCE ACCEPTING AND APPROPRIATING \$32,200,000 FOR A PORTION OF THE FISCAL YEAR 2013 DESIGNATED LEGISLATIVE GRANT PROJECTS FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.
  - a. IM No. 12-170
- 3. Ordinance Serial No. 12-121: AN ORDINANCE ACCEPTING AND APPROPRIATING \$4,704,774.57 FOR THE SOUTH BIG LAKE ROAD REALIGNMENT PROJECT CONSTRUCTION FROM THE ALASKA STATE DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT.
  - a. Resolution Serial No. 12-109: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR THE SOUTH BIG LAKE ROAD REALIGNMENT PROJECT CONSTRUCTION, PROJECT NO. 30043,

FUND 410, WITH GRANT FUNDS FROM THE ALASKA  
STATE DEPARTMENT OF COMMERCE, COMMUNITY,  
AND ECONOMIC DEVELOPMENT.

(1) IM No. 12-191

4. Ordinance Serial No. 12-122: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$27,840 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FISCAL YEAR 2013 OPERATING BUDGET, FUND 259, TO PROVIDE REIMBURSEMENT FOR EMERGENCY SEPTIC REPAIR AND FUNDING FOR TANKER TIRES.
  - a. IM No. 12-192
5. Ordinance Serial No. 12-123: AN ORDINANCE APPROVING AN APPROPRIATION OF \$50,000 FROM NORTH COLONY ROAD SERVICE AREA NO. 23 FUND BALANCE, FUND 278, TO FUND 410, PROJECT NO. 30044, FOR NORTH COLONY ROAD SERVICE AREA NO. 23 CAPITAL PROJECTS.
  - a. IM No. 12-193
6. Ordinance Serial No. 12-124: AN ORDINANCE APPROVING AN APPROPRIATION OF \$150,000 FROM FAIRVIEW ROAD SERVICE AREA NO. 14 FUND BALANCE, FUND 271, TO FUND 410, PROJECT NO. 30037, FOR FAIRVIEW ROAD SERVICE AREA NO. 14 CAPITAL PROJECTS.
  - a. Ordinance Serial No. 12-125: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$125,000 FROM THE FAIRVIEW ROAD SERVICE AREA NO. 14 FISCAL YEAR 2013 OPERATING BUDGET, FUND 271, TO FUND 410, PROJECT NO. 30037, FOR FAIRVIEW ROAD SERVICE AREA NO. 14 CAPITAL PROJECTS.
    - (1) IM No. 12-194
    - (2) IM No. 12-201
7. Ordinance Serial No. 12-126: AN ORDINANCE APPROVING AN APPROPRIATION OF \$400,000 FROM GOLD TRAIL ROAD SERVICE AREA NO. 28 FUND BALANCE, FUND 282, TO FUND 410, PROJECT NO. 30048, FOR GOLD TRAIL ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS.
  - a. Ordinance Serial No. 12-127: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$100,000 FROM THE GOLD TRAIL ROAD SERVICE AREA NO. 28 FISCAL YEAR 2013 OPERATING BUDGET, FUND 282,

TO FUND 410, PROJECT NO. 30048, FOR GOLD TRAIL ROAD SERVICE AREA NO. 28 CAPITAL PROJECTS.

- (1) IM No. 12-195
- (2) IM No. 12-198

- 8. Ordinance Serial No. 12-128: AN ORDINANCE APPROVING AN APPROPRIATION OF \$300,000 FROM KNIK ROAD SERVICE AREA NO. 17 FUND BALANCE, FUND 274, TO FUND 410, PROJECT NO. 30040, FOR KNIK ROAD SERVICE AREA NO. 17 CAPITAL PROJECTS.
  - a. Ordinance Serial No. 12-129: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$325,000 FROM THE KNIK ROAD SERVICE AREA NO. 17 FISCAL YEAR 2013 OPERATING BUDGET, FUND 274, TO FUND 410, PROJECT NO. 30040, FOR KNIK ROAD SERVICE AREA NO. 17 CAPITAL PROJECTS.
    - (1) IM No. 12-196
    - (2) IM No. 12-200
- 9. Ordinance Serial No. 12-130: AN ORDINANCE AMENDING THE OPERATING RULES, RATES, AND PROCEDURES FOR THE SUPPLY OF PUBLIC SEWER AND WATER SYSTEMS IN TALKEETNA, ALASKA, BY INCREASING THE RATES FOR MONTHLY WATER AND SEWER CHARGES AND INTERRUPTED SERVICE FEES AND CHANGING SECTION 10, METERING, TO ADDRESS THE COST AND RESPONSIBILITY OF THE NEW METERS.
  - a. IM No. 12-197
- 10. Ordinance Serial No. 12-131: AN ORDINANCE APPROVING A SUPPLEMENTAL APPROPRIATION OF \$10,000 FROM NORTH COLONY ROAD SERVICE AREA NO. 23 FUND BALANCE, FUND 278, TO NORTH COLONY ROAD SERVICE AREA NO. 23 FISCAL YEAR 2013 OPERATING BUDGET, FUND 278.
  - a. IM No. 12-199
- 11. Ordinance Serial No. 12-132: AN ORDINANCE ADOPTING MSB 17.28.090(a)(6); DESIGNATING THE KOPCZENSKI PIT AN INTERIM MATERIALS DISTRICT, LOCATED WITHIN TOWNSHIP 21 NORTH, RANGE 4 WEST, SECTION 19, SEWARD MERIDIAN.
  - a. IM No. 12-202
- 12. Ordinance Serial No. 12-133: AN ORDINANCE ADOPTING THE HATCHER PASS GOVERNMENT PEAK UNIT ASSET MANAGEMENT AND DEVELOPMENT PLAN, AUGUST 2012;

ADOPTING PORTIONS OF THE ALASKA HATCHER PASS MANAGEMENT PLAN, 2010; AND AMENDING MSB 15.24.030, COMPREHENSIVE PLAN AND PURPOSES.

a. IM No. 12-203

13. Ordinance Serial No. 12-134: AN ORDINANCE ACCEPTING AND APPROPRIATING \$75,000 FOR THE SAFE ROUTES TO SCHOOLS PLANNING GRANT FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR THE SAFE ROUTES TO SCHOOLS PROGRAM, PROJECT NO. 47027.

a. Resolution Serial No. 12-110: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET, AND AUTHORIZING THE MANAGER TO ENTER INTO THE GRANT AGREEMENT FOR A \$75,000 SAFE ROUTES TO SCHOOLS PLANNING GRANT FROM THE ALASKA STATE DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES FOR THE SAFE ROUTES TO SCHOOLS PROGRAM, PROJECT NO. 47027.

(1) IM No. 12-205

14. Ordinance Serial No. 12-135: AN ORDINANCE APPROVING A REAPPROPRIATION OF \$50,000 FROM THE MIDWAY ROAD SERVICE AREA NO. 9 FISCAL YEAR 2013 OPERATING BUDGET, FUND 270, TO FUND 410, PROJECT NO. 30036, FOR MIDWAY ROAD SERVICE AREA NO. 9 CAPITAL PROJECTS.

a. Ordinance Serial No. 12-136: AN ORDINANCE APPROVING AN APPROPRIATION OF \$1,100,000 FROM MIDWAY ROAD SERVICE AREA NO. 9 FUND BALANCE, FUND 270, TO FUND 410, PROJECT NO. 30036, FOR MIDWAY ROAD SERVICE AREA NO. 9 CAPITAL PROJECTS.

(1) IM No. 12-206

(2) IM No. 12-207

15. Ordinance Serial No. 12-137: AN ORDINANCE APPROPRIATING \$50,000 FROM THE GREATER PALMER CONSOLIDATED FIRE SERVICE AREA FUND BALANCE, FUND 259, TO FUND 405, PROJECT NO. 45115, FOR SEPTIC AND LEACH FIELD REPAIR AT STATION 3-3.

a. Resolution Serial No. 12-111: A RESOLUTION APPROVING THE SCOPE OF WORK AND BUDGET FOR PROJECT NO. 45115 FOR SEPTIC AND LEACH FIELD REPAIR AT STATION 3-3.

(1) IM No. 12-209

- B. MAYORAL NOMINATIONS AND APPOINTMENTS
    - 1. VACANCY REPORT
  - C. OTHER NEW BUSINESS
  - D. REFERRALS (For referral to the Planning Commission for 90 days or other date specified by the Assembly)
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- XI. RECONSIDERATION
  - XII. EXECUTIVE SESSION
  - XIII. MAYOR, ASSEMBLY, AND STAFF COMMENTS
  - XIV. ADJOURNMENT

**Disabled persons needing reasonable accommodation in order to participate at an Assembly meeting should contact the Borough ADA Coordinator at 746-7432 at least one week in advance of the meeting.**